

**JAPANESE DEPARTMENT**

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**ENTRANCE APPLICATION**

KAWAHARA GAKUEN CORPORATION FOUNDATION  
KAWAHARA E-BUSINESSES COLLEGE

2018.AUGUEST

# KAWAHARA GAKUEN EDUCATIONAL FOUNDATION

## KAWAHARA E-BUSINESS COLLEGE

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### JAPANESE DEPARTMENT

KAWAHARA E-BUSINESS COLLEGE JAPANESE DEPARTMENT was established in 2000. Since then we have offered University preparation courses and Professional Training College preparation courses to thousands of students.

Our school is located in Matsuyama, Ehime Prefecture. Matsuyama is surrounded by the beautiful and peaceful Setouchi Inland Sea on one side and mountains on the other. This helps in creating a relatively warm climate. Setouchi inland sea provides an abundance of seafood which provide the people of Matsuyama with fresh fish to cook delicious seafood dishes. Additionally, there are people from all over the world who call Matsuyama home. Matsuyama also offers Japanese historical treasures for you to visit. There is Dogo onsen, which is the oldest hot spring in Japan. In the middle of the city of Matsuyama stands Matsuyama castle, which offers panoramic views of Matsuyama city and the Setouchi inland sea.



Our students can focus on their studies and take breaks to feel the culture of this traditional castle town with its local community warmth throughout the year and relatively low cost of living. This is the perfect place for studying Japanese.

To get a better picture of this great place of study, we have provided a cost of living comparison between Matsuyama and Tokyo below.

## Transportation expenses

(a person)

**Kawahara College**

¥0/ month



(Within walking distance from the College to their dormitory)

**Tokyo**

¥5,000/ month



## Housing expenses (a person)

**Kawahara College**

¥20,000/ month

**Tokyo**

¥57,000/ month

### □ EDUCATIONAL PURPOSE

In addition to the low cost of living, we provide a high-quality Japanese language learning environment. Kawahara E-business College (KBC) Japanese department aims at student proficiency in the four Japanese language skills: Reading, Listening, Speaking, and Writing. The focus is to prepare students for the Examination for Japanese University Admission for International Students (EJU), and to better understand Japanese culture and customs. Through our teaching of Japanese, we also aim to develop people who will take up active roles in the international arena.

### □ COURSE

|                                               | 1 year course<br>(Preparatory Course)                                                      | 1 year and half cours<br>(Preparatory Course) | 2 years course<br>(Preparatory Course)         |
|-----------------------------------------------|--------------------------------------------------------------------------------------------|-----------------------------------------------|------------------------------------------------|
| <b>Enrollment date</b>                        | April                                                                                      | October                                       | April                                          |
| <b>Class hours</b>                            | 800hours / 40weeks                                                                         | 1200hours / 60weeks                           | 1600hours/80weeks                              |
| <b>Student capacity</b>                       | 180                                                                                        |                                               |                                                |
| <b>Hours</b>                                  | Morning class9:20~12:30 Afternoon class13:20~16:30 (Mon. to Fri.)                          |                                               |                                                |
| <b>No class days &amp; Holidays</b>           | Saturday, Sunday, Public holidays, Summer · Winter · Spring Holidays.                      |                                               |                                                |
| <b>Target</b>                                 | The person who is prepare for the University, Technical College or enhance Japanese level. |                                               |                                                |
| <b>Approximate Application Deadline</b>       | September ~<br>Late October<br>(previous year)                                             | March ~ Late April                            | September ~<br>Late October<br>(previous year) |
| <b>Issuance of Certificate of Eligibility</b> | Late February                                                                              | Late August                                   | Late February                                  |
| <b>Apply to visa at Embassy/Consulate</b>     | Mid March                                                                                  | Mid September                                 | Mid March                                      |
| <b>Payment</b>                                | Late March                                                                                 | Late September                                | Late March                                     |

**LEVEL & ACHIVEMENT GOALS**

| LEVEL                               | FOCUS and ACHIVEMENT GOALS                                                                                                                                                                                                                                                                                                                                             |
|-------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Beginner<br/>6 months</b>        | <ul style="list-style-type: none"> <li>• Basic Vocabulary 1,500, Kanji 400, Hiragana, Katakana.</li> <li>• Focus is on the skills of writing, reading, speaking and listening. You build up basic Japanese so as to be able to talk with Japanese people.</li> </ul>                                                                                                   |
| <b>Intermediate I<br/>6 months</b>  | <ul style="list-style-type: none"> <li>• Vocabulary 4,500, Kanji 700</li> <li>• Build on the beginners course with new forms of expression, conversation , listening comprehension, reading comprehension, and writing.</li> <li>• 1 year preparatory course : Prepare for EJU.</li> </ul>                                                                             |
| <b>Intermediate II<br/>6 months</b> | <ul style="list-style-type: none"> <li>• Integrated instructions with 4 skills you have learned already.</li> <li>• Comprehending long written passages.</li> <li>• Using idiomatic expressions and communicate with Japanese people effectively</li> <li>• At the 1 .5 year preparatory course :</li> <li>• 1.5 year preparatory course : Prepare for EJU.</li> </ul> |
| <b>Advanced<br/>6 months</b>        | <ul style="list-style-type: none"> <li>• To be able to speak and write with accuracy and logic.</li> <li>• Express yourself through composition and discussion.</li> <li>• Further strengthen conversation abilities and listening comprehension.</li> <li>• EJU test score : 350 – 400.</li> </ul>                                                                    |

**QUARIFICATION**

- ① Applicants have successfully completed high school (Grade 12) prior to entering KBC
- ② Must obtain permission to enter Japan through legitimate procedures.
- ③ Must have valid Financial Supporter and Guarantor.
- ④ Applicants must be physically and mentally healthy, and willing to obey the laws in Japan.

**GUARANTEE OF PAYMENT**

The Guarantor will be responsible for the payment of all school fee and living expenses etc while the student studies at KBC.

**GUARANTOR IDENTIFICATION CERTIFICATE**

Guarantor identification accepts financial responsibility for the student while this student studies at KBC.

**FEES**

- ① **Application fee ¥20,000** To be paid when you submit your application.  
No reimbursement for this fee under any circumstance.
- ② **Entrance fee ¥80,000**
- ③ **Accident Insurance (Full payment)**  
1 year course : ¥10,000      1.5 year course : ¥15,000      2 year course : ¥20,000
- ④ **Housing expense (Rent fee, Utility and Bedding etc)**

Housing expense will be paid to the Lessor for the first 6 months in advance so that please pay ¥180,000 before entrance.

Rent fee      about ¥17,000~23,000 / month

Utility including electric, gas water      about ¥5,000 / month

**Notice**

**Housing expense ¥180,000 円 includes a and b.**

- a) Rent fee ¥20,000 / month  
 Utility ¥5,000 / month (for the first 6 months)
- b) Bedding · Appliance etc cost ¥30,000

Rent fee and Utility fee will be depends on the room.

Before you leave the room, you shall pay a cleaning fee of about ¥25,000 - ¥50,000.

This fee is independent on room condition.

⑤ Tution and Material fees etc

| Course               | Term                       | Deadline                                     | Tution fee | Facility & Equipmet fee | Maintenance fee | Material fee | Total      |
|----------------------|----------------------------|----------------------------------------------|------------|-------------------------|-----------------|--------------|------------|
| 1 year               | First year<br>1st payment  | Enrollment                                   | JPY400,000 | JPY50,000               | JPY100,000      | JPY50,000    | JPY600,000 |
| 1.5 years<br>(10月入学) | First year<br>1st payment  | Enrollment                                   | JPY400,000 | JPY50,000               | JPY100,000      | JPY50,000    | JPY600,000 |
|                      | Second year<br>1st payment | First Year<br>By September 30 <sup>th</sup>  | JPY200,000 | JPY25,000               | JPY50,000       | JPY25,000    | JPY300,000 |
| 2 years<br>(4月入学)    | First year<br>1st payment  | Enrollment                                   | JPY400,000 | JPY50,000               | JPY100,000      | JPY50,000    | JPY600,000 |
|                      | First year<br>2nd payment  | First Year<br>By March 31 <sup>th</sup>      | JPY200,000 | JPY25,000               | JPY50,000       | JPY25,000    | JPY300,000 |
|                      | Second year<br>1st payment | Second Year<br>By September 30 <sup>th</sup> | JPY200,000 | JPY25,000               | JPY50,000       | JPY25,000    | JPY300,000 |

\* Material fee includes Textbooks, materials, and extracurricular activities etc.

\* Notice : It might be asked fee more, maximam ¥20,000, as unexpected college events etc might occur.

⑥ Bank Transfer (Within Japan and Overseas)

Fees are transferred to the following account. (You must pay any bank processing fees.)

Name of Account : Kawahara Gakuen Corporation Director  
 Director Seiki Kawahara

Name of Bank : Iyo Bank

Name of Bank Branch : Minatomachi

Account Number : 1 9 1 2 9 7 3

Type of Account : Saving deposit

SWIFT Code : IYOBJPJT

## ⑦ IMPORTANT

- We cannot refund costs and expenses under any circumstances.
- If the applicant is not granted an Authorization of Stay, and/or a visa is not granted by an overseas Japanese Embassy or Consulate, the entrance fee, school fee, accident insurance, living expenses will be refunded. However, the application fee will not be refunded.

Under these circumstances, the original copy of the Authorization of Stay and Admission Permit must be returned to KBC before the application fee is refunded. Also, you must pay any bank processing fees.

### □ Procedure

Steps from Application to Enrollment.

#### ※ KBC stands for Kawahara E-Business College

- STEP1. Applicant send KBC to Application documents by PDF.  
Payment application fee ¥20,000. Bring it directly to KBC or Transfer (Bank account is above⑥)
- STEP2. Screening and Skype interviews.
- STEP3. Applicant mail to KBC Completion of original documents.
- STEP4. KBC considers application and approves / declines and send "Acceptance letter".
- STEP5. On behalf of applicants, KBC applies for 『Certificate of eligibility form』 to the Immigration Bureau.
- STEP6. Immigration Bureau notifies us of the visa approval / disapproval, KBC informs the applicants of the result.
- STEP7. KBC sends to the applicant "Certificate of eligibility" "Admission permit" "Bill for the school fees" etc
- STEP8. Applicant applies and receives student visa from Japanese embassy or consulate in their home country with 『the Certificate of Eligibility』. Preparation to go to Japan.
- STEP9. Payment of fees : First year 1<sup>st</sup> payment  
Entrance fee, Accident Insurance, Housing expenses, Tuition and Material fee etc.  
Bank transfer : Late September, Late March
- STEP10. Please notify KBC by e-mail message in advance of the day you expect to arrive in Japan.
- STEP11. Arrival in Japan, Entrance ceremony
- STEP12. Orientation, intensive course (manners training、 Traffic safety course etc), Placement test.
- STEP13. Start of Japanese classes.

**List of Necessary Documents**

**Documents relating to the Applicant**

|                              |                                                         |                                                                                                                                                                                                                                                                                                                     |
|------------------------------|---------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1.  | Application form                                        | Form <sup>①</sup>                                                                                                                                                                                                                                                                                                   |
| <input type="checkbox"/> 2.  | Resume                                                  | Form <sup>②</sup><br>You must write a clear and detailed explanation of why you want to study.                                                                                                                                                                                                                      |
| <input type="checkbox"/> 3.  | Original graduation certificate                         | A certificate of graduation of a graduation diploma from the last school<br>【Original】 : 『Certificate of student status』 or 『Certificate of expected graduation』                                                                                                                                                    |
| <input type="checkbox"/> 4.  | Original Transcript of Academic record from last school | Official transcript 【Original】<br>Chinese nationality : Need authorized by a notary public.)                                                                                                                                                                                                                        |
| <input type="checkbox"/> 5.  | Japanese proficiency certificates                       | <ul style="list-style-type: none"> <li>• Applicants have more than 150 hours of Japanese study experience at Japanese language school (including length of term and number of hours)</li> <li>• Or Certificates or reports of results for Japanese tests such as the Japanese Language Proficiency Test.</li> </ul> |
| <input type="checkbox"/> 6.  | Certificate of employment                               | Period of employment and the description of work.<br>Self-employed : Document of business permission.                                                                                                                                                                                                               |
| <input type="checkbox"/> 7.  | Family register                                         | For the whole family issued within 3 months.                                                                                                                                                                                                                                                                        |
| <input type="checkbox"/> 8.  | Six photographs                                         | Photographs must be 4cm vertically by 3cm horizontally, taken within the past three months, and have your name written on the back.                                                                                                                                                                                 |
| <input type="checkbox"/> 9.  | Copy of passport                                        | <ul style="list-style-type: none"> <li>• Displaying photograph page</li> <li>• If you have entered Japan previously, Please also attach pages with your Japanese immigration stamps.</li> </ul>                                                                                                                     |
| <input type="checkbox"/> 10. | Birth certificate                                       |                                                                                                                                                                                                                                                                                                                     |
| <input type="checkbox"/> 11. | Health Certificate form                                 | (Form <sup>⑫</sup> ) Within three months of application                                                                                                                                                                                                                                                             |
| <input type="checkbox"/> 12. | Reference letter                                        | (Form <sup>⑬</sup> )                                                                                                                                                                                                                                                                                                |
| <input type="checkbox"/> 13. | Pledge                                                  | (Form <sup>⑭</sup> )                                                                                                                                                                                                                                                                                                |
| <input type="checkbox"/> 14. | Letter of Consent form                                  | (Form <sup>⑮</sup> )                                                                                                                                                                                                                                                                                                |
| <input type="checkbox"/> 15. | Application fee ¥20,000                                 | Photocopy of application fee issued from a bankin institution.                                                                                                                                                                                                                                                      |

**Documents for Person Responsible for Fees****•For relatives living in your home country**

|                             |                                                |                                                                                                                             |
|-----------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1. | Letter of Paying Expenses                      | Form                                                                                                                        |
| <input type="checkbox"/> 2. | Certificate of income                          | For the last 3 years.                                                                                                       |
| <input type="checkbox"/> 3. | Certificate of employment                      | Period of employment and the description of work.<br>Self-employed : Document of business permission.                       |
| <input type="checkbox"/> 4. | Certificate of tax paid                        | For the last 3 years.                                                                                                       |
| <input type="checkbox"/> 5. | Certificate of bank balance                    | Showing the amount at least equivalent to the tuition and cost of living expenses.                                          |
| <input type="checkbox"/> 6. | Copy of bank deposit book, etc.                | Entire page of bank deposit book for the last 1 years.                                                                      |
| <input type="checkbox"/> 7. | Documents certifying relationship to applicant | Family register (all family members) or other document.<br>Chinese : Official verification of family certificate 【Original】 |
| <input type="checkbox"/> 8. | 外貨存款存単の写し                                      | Chines Nationality                                                                                                          |

**•If paid for by the applicant**

|                             |                                 |                                                                                                       |
|-----------------------------|---------------------------------|-------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1. | Letter of Paying Expenses       | Form                                                                                                  |
| <input type="checkbox"/> 2. | Certificate of income           | For the last 3 years.                                                                                 |
| <input type="checkbox"/> 3. | Certificate of employment       | Period of employment and the description of work.<br>Self-employed : Document of business permission. |
| <input type="checkbox"/> 4. | Certificate of tax paid         | For the last 3 years.                                                                                 |
| <input type="checkbox"/> 5. | Certificate of bank balance     | Showing the amount at least equivalent to the tuition and cost of living expenses.                    |
| <input type="checkbox"/> 6. | Copy of bank deposit book, etc. | Entire page of bank deposit book for the last 1 years.                                                |

**•If your relatives live in Japan**

|                             |                                                |                                                                                                                             |
|-----------------------------|------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| <input type="checkbox"/> 1. | Letter of Paying Expenses                      | Form                                                                                                                        |
| <input type="checkbox"/> 2. | Certificate of income                          | For the last 3 years.                                                                                                       |
| <input type="checkbox"/> 3. | Certificate of employment                      | Period of employment and the description of work.<br>Self-employed : Document of business permission.                       |
| <input type="checkbox"/> 4. | Certificate of tax paid                        | For the last 3 years.                                                                                                       |
| <input type="checkbox"/> 5. | Certificate of bank balance                    | Showing the amount at least equivalent to the tuition and cost of living expenses.                                          |
| <input type="checkbox"/> 6. | Copy of bank deposit book, etc.                | Entire page of bank deposit book for the last 1 years.                                                                      |
| <input type="checkbox"/> 7. | Documents certifying relationship to applicant | Family register (all family members) or other document.<br>Chinese : Official verification of family certificate 【Original】 |
| <input type="checkbox"/> 8. | Certificate of registered seal                 |                                                                                                                             |
| <input type="checkbox"/> 9. | Resident Card                                  | Showing entire family                                                                                                       |



#### □ PRECAUTION ON THE DOCUMENT ENTRY

- ① Letter of Paying Expenses is written by guarantor with sign and seal.
- ② Reference letter is written by guarantor with sign and seal.
- ③ Please attach translations to documents written in language other than English or Japanese.

#### □ NOTICE

Please confirm below before you apply.

- ① If attendance will meet 90% or below, it will be difficult to enter further education, also to get the extension of period of stay in Japan.
- ② Accident Insurance and National Health Insurance (Required)
  - 1) Accident Insurance...Covers property damage.(Included the fees)
  - 2) National Health Insurance...Covers 70 % of any medical treatment costs.  
(The student will register this insurance and pay fee every month after the student arrives in Japan)
- ③ Please confirm Letter of Agreement form with attached.

#### □ CONTACT

3-31 Yanaimachi 3-cyome, Matsuyama-shi, Ehime-ken, JAPAN

〒790-0014

Kawahara Gakuen Educational Foundation

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